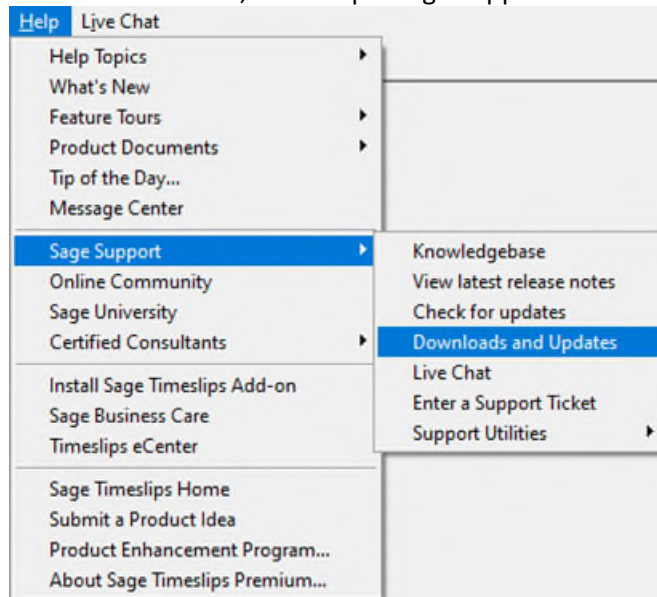


# Installing Timeslips Service Release

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When Timeslips has a service release, it is recommended that it be installed on the server and all workstations. Follow these instructions:

1. Obtain exclusive access to Timeslips and open Timeslips **ON THE SERVER**
2. Back up the database (use a unique name or date)
3. From the menu bar, click Help > Sage Support > Downloads and Updates



4. Choose the option to “Download ... Service Release”:

**Sage Timeslips Premium:**

[Download Sage Timeslips Premium \(Build 30.0.5.96\)](#)

[System Requirements: Sage Timeslips Premium](#)

**Note: Additional product update available:**

[Download Sage Timeslips Premium September 2023 Service Release \(Build 30.0.5.96\)](#)

**Note:** Updates and full installs should always be installed on the server directly. You should not install these files on a workstation unless the subscription is for a single license.

5. Close Timeslips on the server and run the downloaded file on the server
6. When completed, open Timeslips on each workstation and follow the prompts to update the workstation.